



## ESTIMATOR

**JOB TITLE:** Estimator  
**DEPARTMENT:** Sales  
**SUPERVISOR:** Sales/Design & Admin Manager  
**JOB TYPE:** Full Time  
**LOCATION:** 24 Haniak Rd, Rosslyn – ON

Smart Modular Canada is a modular buildings manufacturer. From micro homes to hotels, we build to last. We are a fast-growing energetic company building quality homes and buildings for all Northern Ontario and beyond. Our philosophy is one of a family atmosphere with great people to work with. We offer a climate-controlled experience when working within the factory, with competitive wages, a benefit plan, and soon, a retirement program. Here skilled craftspeople have a regular schedule, are not dependent on weather conditions, and do not have the headaches associated with repair/emergency work. Come build your future with us!

### GENERAL JOB DESCRIPTION

The Estimator is responsible for preparing detailed and accurate cost estimates for modular home projects. This role supports multiple departments, including Sales, Design, Procurement, and Project Management, by ensuring pricing accuracy, identifying cost efficiencies, and maintaining reliable cost data within the ERP system. The Estimator plays a key role in helping Smart Modular Canada deliver high-quality modular homes on time and within budget.

### DUTIES AND RESPONSIBILITIES

- Prepare accurate and detailed cost estimates for modular building projects using the company's ERP system.
- Input and maintain estimate data within the ERP to ensure consistency, accuracy, and integration across departments.
- Review architectural drawings, design specifications, and client requirements to create material and labor take-offs.
- Collaborate with the Sales Team to provide timely pricing for client proposals.
- Support the Design Team by validating feasibility and cost impacts of design changes or upgrades.
- Work with Procurement to confirm that all specified materials can be sourced from approved vendors and to verify current pricing and lead times.
- Identify cost efficiencies and value-engineering opportunities without compromising quality or code compliance.
- Track and update material, labour, and subcontractor cost databases within the ERP.
- Assist Project Managers by validating budgets and flagging cost impacts from scope changes.
- Provide clear documentation of all estimating assumptions, inclusions, and exclusions.
- And other duties as assigned.



## QUALIFICATIONS FOR THE JOB

### *Education:*

- College diploma or equivalent preferred.

### *Experience:*

- Experience in ERP system support, document control, or operations coordination in a manufacturing or production environment.
- Previous estimating experience in construction, modular, or prefabricated building sectors preferred.
- Strong proficiency in Microsoft Office Suite and SharePoint, with the ability to create and maintain site structures.
- At least 3 – 5 years experience in a related field.

## KEY COMPETENCIES

- Strong knowledge of construction methods, building materials, and modular assembly processes.
- Ability to read and interpret blueprints, drawings, and specifications.
- Proficient with ERP systems (training on company ERP will be provided).
- Excellent numerical, analytical, and problem-solving skills.
- Strong communication and collaboration skills to work with Sales, Design, Procurement, and Project Management.
- Highly organized with the ability to manage multiple projects and deadlines.

## PHYSICAL REQUIREMENTS

- On-site role in an office within a manufacturing/warehouse setting.

Please submit your resume to [donna@smartmod.ca](mailto:donna@smartmod.ca) or see our posting on Indeed.

Due to the number of applications received, only those selected for an interview will be contacted.

Thank you for your interest in Smart Modular Canada.